

















St. Edward on-the-Lake School

Registration Checklist for the 2019-20 School Year

Child Name: _____

PRESCHOOL

-  _____ Enrollment Data Form
-  _____ Child Information Record Card Must Be Filled Out
-  _____ Health Appraisal & Immunizations (Green)
-  _____ St. Edward-on-the-Lake Preschool Payment Contract
-  _____ FACTS Account set up information
-  _____ Tuition Breakdown Sheet
-  _____ Medical Release Form & Medication Permission & Instruction Form
-  _____ Background Check Authorization Form
-  _____ Permission to Publish on Web (2)
-  _____ Environmental Notifications (2)
-  _____ Last Page of Handbook Signed
-  _____ Sign off Sheet for Licensing Notebook
-  _____ Report of Injury and Concussion Forms
-  _____ Copy of Birth Certificate

Marked items have been received. Thank-you for your help in advance.

Completion of this checklist for your child(ren) is needed before **September 9, 2019**

____ Received in the office.

FYI - Your registration **IS NOT** finished until this list is completed.