

Payment Agreement
Sign and return to the office for Registration to be Complete
St. Edward on-the-Lake Catholic School
6995 Lakeshore Road Lakeport, MI 48059
TUITION AGREEMENT FOR Preschool

Family's Last Name _____ Please list all students' names and grades

I/We hereby enroll my/our son or daughter in the St. Edward on-the-Lake Catholic School as a student for the academic year indicated below and agree to the following terms:

1. CONDITIONS OF ENROLLMENT

I/We understand that I/we will be responsible for and pay all charges, including tuition, book fees and activity fees, for my/our son(s) or daughter(s) as listed above when due pursuant to the attached tuition fees and participation schedule for the 2019-20 school year.

I/We understand that if payment is not made as agreed to, the School may:

- a. refuse to accept his or her enrollment for the following school year.
- b. pursues any and all other legal rights.
- c. report cards will not be given and permanent files will not be transferred.

I/We understand that if my/our son's or daughter's behavior does not meet the School's standard's, the School reserves the right to refuse to accept his or her enrollment at any time and/or to require his or her withdrawal at any time during the school year.

I/We understand that my/our son or daughter and I/we will be responsible for abiding by all of the School's policies and procedures as stated in the Parent Handbook, as may be amended.

2. PAYMENT OF TUITION

FACTS Management Tuition Payment Information

We have partnered with FACTS Management Company to help us manage our tuition payment program and financial aid assessment. FACTS is used by many schools locally and over 6,500 schools nationally. We are excited to be working with them and are confident this program will offer greater efficiency and financial stability for the school while providing convenience to families.

One of our primary goals at St. Edward on-the-Lake Catholic School is to concentrate our efforts on improving the *business side* of our school. By taking advantage of the security and convenience of payment processing and information technology offered by FACTS, we remain committed to this goal.

You will realize these benefits by using FACTS for your tuition payment plan:

Enrolling in FACTS: You can enroll in FACTS by going to our website and follow the link provided or click CTRL and this link <https://online.factsmgt.com/signin/>

Convenience & Security: Along with multiple payment plan options, your payments are processed securely through a bank to bank transaction.

Consumer Account: You may check your personal account or make payments online from the convenience of your home or office anytime.

One of the universal challenges in education is achieving a balance between our educational mission and financial stability. It is precisely for this reason we have enlisted the help of the FACTS Management Company. With FACTS, the school maintains decision-making control. As always, we will continue to work with families should special circumstances or "hardship" cases arise during the school year.

Thank you for your continued loyalty and support for We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation is appreciated, as we remain committed to our mission.

Payments for the 2019 – 2020 school year begin in September 2019 and end in May 2020. If you have any questions, please contact me at 810-385-4461.

(Check your choice of plans.)

I/We shall pay my/our tuition according to the following plan.

- _____ One payment due by the 10th of September (5% discount applicable).
- _____ Nine equal monthly payments, beginning on September 10th and due the 10th of each month of every month thereafter.
- _____ Trimester equal payments.
- All Tuition Must be paid in full by May 10, 2020

Tuition must be paid on a regular basis so our school can fulfill its monthly obligations.

I/We have read this Tuition Agreement carefully and have reviewed the schedule of tuition and fees and agree to all of its terms and acknowledge that under no circumstances will tuition be refunded. Please sign and return one copy to the office.

Dated: _____

Signature of Parent(s) or Guardian(s) responsible for payment of tuition