

**FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM  
FOR ACADEMIC YEAR 2022/2023**

\*Public Act 187 states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) **and three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

**SCHOOL: St. Edward on the Lake Catholic School CITY: Lakeport, 48059**

**ADMINISTRATOR'S SIGNATURE: DATE:**

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. 9/7/22	9:04 a.m.	1:30	111	
2. 10/5/22	8:50 a.m.	1:00	109	
3. 10/24/22	1:01 p.m.	1:58	109	
4. 4/28/23	9:46 a.m.	1:00	105	
5. 5/9/23	1:00p.m.	1:00	110	
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. 9/13/22	8:30 a.m.	2:00	108	
2. 3/15/23	10:30 a.m.	1:00	112	
3. 4/20/23	9:09 a.m.	1:00	110	
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. 9/1/22	9:00 a.m.	Lockdown	112	
2. 9/22/22	1:00 p.m.	Lockdown	113	
3. 4/4/23	12:10 p.m.	Lockdown	112	

Post a copy of this file on your school website.  
It needs to remain on your website for three years.